Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

**Post Test (Argumentative)**

**Task:** Choose a topic from the list below and write a letter of complaint or compliment to your principal.

**Topics:**

* Should schools have a dress code?
* Should gym be mandatory?
* Should students be allowed to use cell phones in schools?

**In your letter please be sure to:**

* Include all the components of a complaint/compliment letter.
* Include relevant supporting details.
* Use complete sentences and proper paragraph structure.
* Check for grammar errors.

**Letter-of-Complaint/Compliment Rubric**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Task**  **Features** | **4** | **3** | **2** | **1** | Total |
| **Elements &**  **Format**  **W 6.1**  **W 6.4** | Includes all  requirements for a  complaint/complement letter.  Content is well  organized. | Includes all the  requirements for a  complaint/compliment letter.  Content is organized. | Includes the  requirements for a  complaint/complement letter but  could be better  organized. | Does not include  many elements of a  complaint/complement letter.  Content is poorly  organized. | \_\_\_\_\_\_\_\_\_\_ |
| **Details**    **W 6.1** | Includes relevant  Supporting details and appropriate elaboration for the reasons defining the request/ complaint | Includes adequate supporting details and some elaboration for the reasons defining the request/complaint | Includes supporting details and little or no elaboration for the reasons defining the request/complaint | Does not include supporting details or elaboration for the reasons defining the request/  complaint | \_\_\_\_\_\_\_\_\_\_ |
| **Tone**  **W 6.1** | Problem and request  are presented in a  constructive  manner. Request is  reasonable. | Problem and request  are stated with an  appropriate tone.  Request is  reasonable. | Tone or  reasonableness of  request could be  improved. | Tone is threatening or  otherwise negative.  Request is  unreasonable or  unclear | \_\_\_\_\_\_\_\_\_\_ |
| **Sentences**  **& Paragraphs**  **RI 6.5** | Sentences and  paragraphs are  complete, well  constructed and of  varied structure. | All sentences and  paragraphs are  complete and well  constructed (no  fragments or run-ons). | Most sentences and  paragraphs are  complete and well  constructed. A few  need some work. | Many sentences  and/or paragraphs  need work | \_\_\_\_\_\_\_\_\_\_ |
| **Conventions**  **L 6.1** | Contains little or no errors in spelling, grammar, mechanics, and/or letter format after editing | Contains a few minor errors in spelling, grammar, mechanics, and/or letter format after editing | Contains some  minor and major errors in spelling, grammar, mechanics, and/or letter format after editing | Contains several major errors in spelling, grammar, mechanics, and/or letter  format after editing | \_\_\_\_\_\_\_\_\_\_\_  Total:  \_\_\_\_\_X 5=  \_\_\_\_\_\_\_\_\_\_ |